



# BOWLS SOUTHERN CAPE ROLBAL SUID-KAAP

President: Trevor Davis  
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## Minutes of Executive Meeting held at George Club on 20 August 2013

**Present:** Trevor Davis, Japie Combrink, Susanna v Niekerk, Matilda Champaud, Billy Radloff, Koos Louw, Christine Lombaard. Jan Stadler on conference call.

1. **Verwelkoming:** Trevor verwelkom almal en spesiaal die nuwe lede: Susanna v Niekerk, Matilda Champaud en Billy Radloff.

2. **Verskonings:** Geen

3. **Vasstelling van die agenda:** Die volgende sake word bygevoeg:

- 8.2 Club of the year
- 8.3 Eight Bells
- 8.4 Outeniqua Greens
- 8.5 Selectors badges
- 8.6 Image of the Executive
- 8.7 PPA Documents and books
- 8.8 Claims for Expenses
- 8.9 PPA Funds
- 8.10 Bowls Bags

4. **Minutes of the Executive Meeting held on 12 July 2013:** The minutes were accepted as correct.

Proposed: Japie

Seconded: Koos

5. **Matters arising:**

7. Coaches return form: This matter will now be closed. The information as received will be registered.

10.1.1 BSA Awareness Day: A circular will be sent to clubs with the relevant information.

**CHRISTINE**

11.1.1 U 19 Mini Inter-District in Bonnievale: Theo v Aswegen had submitted a budget.

11.5 Knysna greens: A report had been received from Vlam. Knysna will be notified.

**CHRISTINE**

6. **Appointments:**

Secretary: **Christine Lombaard**

Treasurer and Competition Secretary: **Koos Louw**

Media Officer: **Les and Laura Johnston**

The Conveners of Standing Committees were appointed as follows:

Coaches: **Peet Badenhorst** Susanna v Niekerk, Elma Davis

Technical Officials: **Elize Nel** Andre Bezuidenhout, Roger Williams, Elma Davis, Claudia de Hahn

Greenkeepers: **Vlam Basson** Nico Nel, Gerard Kotze, Toby Wade

Selectors Men: **Jan Stadler**; Piet Botha; Francis Williams

Selectors Ladies: **Claudia de Hahn**; Sarie Lessing; Dawn Hicks

Membership, growth & marketing: **Theo v Aswegen** Schools: Hilton Prins; U25: Johan Havenga;

Age 25-50: Billy Radloff

The appointments were approved. Proposed: Japie Seconded: Susanna

**7. The road ahead:** The committee will strive to build on last year's goals. New challenges for 2013/14 will be:

7.1 Membership growth: A 10% (140 members) growth will be the aim. Targeted areas will be Business Leagues and sport clubs which will be approached by Billy. A 'Blue Print' for membership growth will be compiled by Japie and Billy. **JAPIE/ BILLY**

7.2 District teams to play at different clubs to create contact and to raise funds for clubs and players.

7.3 Teams from the Executive will participate in Club President Days.

7.4 Regional Training courses for Club Administrators will be presented in November 2013. A handbook for administrators will be compiled and published on the website. **KOOS/CHRISTINE**

## **8. General**

8.1 BSC Headquarters: The offer of an office free of charge at Outeniqua Club was unanimously accepted. A contract renewable annually will be drawn up. **TREVOR**

8.2 Club of the year: The criteria for this award were revised and due to high interest from various clubs, the amended Awards Scheme document will be circularised to clubs shortly. **CHRISTINE**

8.3 Eight Bells: A document from Eight Bells, containing wrong information, was circularised to clubs without notice to the Executive. An explanation will be requested from Mr Kallie Haupt. **CHRISTINE**

8.4 Outeniqua new green: A letter supporting Outeniqua's application to George Municipality to construct a third green was approved.

8.5 Selectors badges: The decision to issue badges to selectors was approved and the badges had been ordered.

8.6 Image of the Executive: Trevor made a friendly appeal to all members to be aware that their words and behaviour are under constant scrutiny and therefore everyone should be careful to ensure that a positive image of the Executive be presented all the time.

8.7 PPA documents: A letter will be sent to the former chairman of the PPA to hand over the receipt books, minutes of meetings and other relevant documents to the newly elected PPA Committee. **CHRISTINE**

8.8 Claims: It was decided that: 1. Claims for expenses have to be submitted within the same month that the expense occurred. 2. The claim form has to include the names of all passengers traveling together. 3. Pre-authorization for all claims will have to be obtained from Koos. A circular will be sent out. **KOOS**

8.9 PPA Contributions: Due to the rising cost of accommodation for District teams the target for fundraising by the PPA was increased from R15000.00 to R22500.00.

8.10 Bowls Bags: The PPA aim to pay for the balance not covered by the sponsor for new bags for District players in the Open and Senior Sides.

The meeting was adjourned at 12:20

President \_\_\_\_\_

Secretary \_\_\_\_\_

Date \_\_\_\_\_