

**MINUTES OF BOWLS SA EXECUTIVE COMMITTEE HELD ON
31 OCTOBER / 1 NOVEMBER 2013 AT WINGATE PARK, PRETORIA**

PRESENT:	Allan Freeman	President (Chairman)
	Kallie Haupt	Vice President
	Fred Kruis	Executive Member
	Charles Levy	Executive Member
	Andy Strong	Executive Member
	John Ravenscroft	Operations Manager (Secretary)
APOLOGIES:	Rob Forbes	Executive Member

WELCOME

The Chairman expressed his wish for a productive meeting with discussion being conducted in the best interests of bowls

1. OBITUARIES

The meeting paused in silent tribute for all those members who had recently passed away.

2. MINUTES OF MEETING HELD ON 21 SEPTEMBER 2013

2.1. Confirmation
The minutes were confirmed.
Proposed by Kallie
Seconded by Charles

2.2. Matters arising
Nil

3. FINANCE

3.1. The financials and report as at 30 September 2013 were adopted. The report is retained on file.

Proposed: Charles
Seconded: Andy

3.2. The payment schedules for September 2013 were approved.
Proposed by: Andy
Seconded by: Fred

4. EXECUTIVE PORTFOLIO'S

4.1. Technical Officials

4.1.1. Following a Standing Committee meeting Fred reported that the committee would be focusing on transformation during 2014.

4.1.2. The Committee is currently engaged in revising all the learning material.

4.2. Disability

4.2.1. The Executive approved Bowls Gauteng North as the Tournament venue for the Disability Bowls Nationals in 2015

John

4.2.2. Fred was requested to discuss the requirement for Disability Bowls and the National Blind Bowlers Association submitting their respective financials to Bowls SA on a quarterly basis.

Fred

4.3. **Database**

- 4.3.1. The analysis of our membership as at 31 October 2013 was submitted to the meeting for discussion

31 March 2013	25962
Less into clearance	2191
Less deaths	315
Plus new members 1/4 to 31/10	1322
	25361

The total clearance file of 5647 includes 1283 members changing clubs. Should 50% of these return to full membership we would record a positive growth.

- 4.3.2. It would appear that not all clubs have received a copy of circular 41/2013, which explains the procedure for membership incentive scheme. It was agreed that District Secretaries would be requested to send another copy to their respective clubs. John
- 4.3.3. Mike Cann and Joyce Henderson will be tasked to develop an electronic address file of all clubs in South Africa to which we shall in future send copies of our circulars. Mike
- 4.3.4. John reported on his meeting with Ian Kilbride of Warwick Private Wealth. It was confirmed that Warwick has embraced the task to incentivise our membership cards with a national retailer. A launch date of 31 March 2014 was agreed.

4.4. **Greens**

- 4.4.1. A Standing Committee meeting on 15 November will be advised to finalise the new greens grading system. Allan/Rob
- 4.4.2. A letter is to be prepared to District Presidents regarding the tournament rotation system. Bowls SA would like to rescind the resolution rotating National Tournaments and return to Districts applying to host events. It was agreed that the National Championships could remain on the rotation system. John/Allan
- 4.4.3. A circular addressed to Districts is to be sent informing them that the Dr. Charles Louw book – Lawn Bowls: Greens Management is now available for sale. John

4.5. **Promotion and Development**

- 4.5.1. The President agreed to address the membership, through the newsletter regarding the poor response to the Awareness Day campaign and the incentive scheme for new membership. Allan
- 4.5.2. It was agreed to e-mail copies of our Newsletter to clubs, once the electronic address system is completed. Mike
- 4.5.3. Bowls SA's focus on new membership (25-50 age group) is to be stressed with the Standing Committee. Andy
- 4.5.4. A budget was approved to launch a marketing campaign with a professional marketing company. A meeting between the company and Allan, John, Gerry and Andy is to be arranged. John

4.6. **Player Affairs and Selectors**

- 4.6.1. Allan was mandated by the Executive to address the National Selectors regarding their requirements when selecting the Commonwealth Games team. Allan

4.7. **Media**

- 4.7.1. It was agreed that our media officer should attend the masters and local test matches in future. Allan

4.8. Tournaments

- 4.8.1. Charles reported on progress regarding his discussions with Dirk Malomgre about a generic nationals scoring / draw system. It is expected to be ready for the 2014 events. Charles
- 4.8.2. The tournament budgets for 2014 events were discussed and most of them were approved. John would discuss certain matters with Tournament Committees. John

4.9. Modus Operandi

- 4.9.1. The change to the Modus Operandi for the National Championships regarding, tournament badges was approved. Charles

4.10. Academy

- 4.10.1. Kallie was tasked to prepare a presentation for the next meeting detailing the functions and responsibilities of the two standing Committees, Coaches and Academy. His presentation is expected to include a recommendation in respect of the future structure of these committees. Kallie

5. Agencies

- 5.1. Progress in respect of our Government grant was reported to the meeting. John
- 5.2. Progress regarding our outstanding claim from the Lottery Board was discussed. We expect to have this matter finalised before we break for Christmas. John
- 5.3. The Commonwealth Games deadlines were revealed to the meeting. John

6. General

- 6.1. It was agreed that from 2014 all revenue income received from advertising in our National Hand Books would accrue to the Districts hosting these events. The only events excluded from this arrangement would be the National Championships where the profits are already shared with hosting Districts. John
- 6.2. A guideline to Districts in respect of dual membership was agreed. This would be circulated. John
- 6.3. A guideline to Districts in respect of the definition of a novice bowler was agreed and this would be circulated to Districts. John
- 6.4. A circular dealing with "Incident Management" for District teams is to be circulated. John
- 6.5. A letter addressed to Bowls SA from Natal Inland requesting a change to the format of the Bowls SA AGM/Workshop was discussed. It was agreed that the current status quo would remain. John

7. Next Meeting

- 7.1. There being no further business the meeting was closed.
- 7.2. The next meeting is to be at the office on 13 February 2014.

CHAIRMAN

DATE

