

**MINUTES OF BOWLS SA EXECUTIVE COMMITTEE HELD ON
21 SEPTEMBER 2013 AT SHEPHERD'S TREE, MAGALIESBERG**

PRESENT:

Allan Freeman	President (Chairman)
Kallie Haupt	Vice President
Rob Forbes	Executive Member
Fred Kruis	Executive Member
Charles Levy	Executive Member
Andy Strong	Executive Member
John Ravenscroft	Operations Manager (Secretary)

APOLOGIES: None

WELCOME

The Chairman extended a warm welcome to Charles Levy, attending his first meeting, and included the remaining Committee members in his welcome. He expressed a wish that the meeting be conducted in a constructive manner in the best interests of bowls.

1. OBITUARIES

The meeting paused in silent tribute to Bobby Cron a past National Selector and George Middleton a past member of the Border Standing Committee: Coaches.

2. MINUTES OF MEETING HELD ON 23 AUGUST 2013

2.1. Confirmation

The minutes were confirmed.

Proposed by Fred.

Seconded by Rob.

2.2. Matters arising

It was agreed that item 6.7 would go ahead subject to sponsorship.

3. FINANCE

3.1. The financials and report were adopted.

Proposed: Andy

Seconded: Charles

3.2. The payment schedules for August 2013 were approved.

Proposed by: Andy

Seconded by: Kallie

4. VISION AND MISSION

4.1. The current vision and mission published on the website was confirmed and considered relevant.

4.2. Business Plan

The business plan was amended where appropriate and confirmed for publication on the website.

5. EXECUTIVE PORTFOLIO'S

The Executive portfolio's were distributed as follows by the Chairman.

Technical Officials	Fred
Disability	Fred
Finance	Rob
Data-Base	Rob
Greens	Rob

Promotion & Development	Andy
Sponsorship	Andy/Allan
Media	Allan
Player Affairs	Allan
Selectors	Allan
Tournaments	Charles
Modi & Constitution	Charles
Coaches	Kallie
Academy	Kallie

5.1. Discussion took place and a general consensus was agreed that the following matters would receive the direct attention of Executive Members.

Technical Officials

Fred

- The Standing Committee would meet on a more regular basis.
- The focus would be on transformation
- Additional Train-the-Trainer courses would be conducted, pending funds becoming available from the Department of Sport.

Media

Andy

- Sponsorship would be investigated to launch a regular television programme.

Academy

Kallie

- The focus would be maintained in line with the plan presented to the Department of Sport.

Finance

Rob

- The budget would be monitored and where possible expenses reduced.

Development

Andy

- The road show to Districts to expose the development plan would be completed
- The development plan is to focus on increasing membership in the 26-40 year age group
- A second trailer is to be ordered subject to funds from the Department of Sport.

Greens

Rob

- The National Standing Committee would continue to inspect greens one year in advance for National Tournaments.
- The National Standing Committee would focus on qualifying more Level 1 Green-keepers.

Sponsorships

Andy

- It would be an objective to establish our membership card as a "Loyalty Card" with benefits with a major retailer.

Player Affairs

Allan

- A mandate was established to refresh the annual Test series with Namibia by including Zimbabwe and our own under 25's from 2014.

Disability

Fred

- It would become a focus to support the Standing Committee: Disability. Bowls SA would become more involved in Disability activities.

Coaches

Kallie

- A report prepared by Kallie was tabled and is retained for ease of reference.
- Discussion revolved around the following matters which shall receive the attention of the National Standing Committee during 2014.
- An article summarising the recent International Coaching Conference in Durban (ICCE) will be prepared for publication in the newsletter and for distribution to the District Standing Committees.
- The coaching analysis intervention system developed by the I.C.C.E. would be introduced to enhance the personal development and growth of individual coaches.
- The members of the National Standing Committee: Coaches will visit their respective allocated Districts to enhance efficient coaching.
- The National Standing Committee would focus on transformation and establish reasonable targets to qualify coaches from previously disadvantaged communities.
- Consultations are presently underway with SASCOG to accredit our training material with NQF, in terms of the long term coaching framework.

- The re-issue of revised booklet, Introduction to Bowls is currently being edited and is expected to be printed before the end of 2013.
- Coaching courses will be planned once the Department of Sport funds are confirmed. Alternatively candidates would be required to fund their own travel and accommodation needs.

6. Standing Committees

John

- 6.1. The nominations received from the Districts were discussed and appointments were confirmed, according to annexure A attached.

7. Exexutive Attendance at Events

John

- 7.1. The schedule was discussed and confirmed, according to annexure B attached.

8. District Allocations

- 8.1. The Districts were allocated to Committee members as follows:

Allan	Border
Kallie	Bowls Southern Cape, Western Province, Boland
Rob	Eastern Province, Southern Free State, Northern Cape, Northern Free State
Fred	North West, Sedibeng, Sables, Bowls Gauteng North
Charles	Port Natal, Kingfisher, Natal Inland, KwaZulu Natal Country
Andy	Ekurhuleni Bowls, Johannesburg, Mpumalanga, Limpopo

9. General

- 9.1. The nominations from Districts for the 2014 Tournament Committees were considered and approved according to Annexure C attached. John
- 9.2. The National Modus Operandi for Tournaments were revised and amended. These are now ready to be posted on the website. Mike
- 9.3. The National Conditions-of-play for Tournaments were received and amended. These are now ready to be posted on the website. Mike
- 9.4. The Insurance policy is to be scanned and forwarded to Allan who will edit a policy for circulation regarding responsibilities in respect of accident liability. Mike/Allan
- 9.4.1. A guide to team Managers in terms of responsibilities in event of accidents is to be prepared for discussion at the next meeting and eventual circulation. Kallie
- 9.5. The Tournament report prepared by Border following the SA Mixed Pairs was tabled and discussed.
- 9.6. Tournament limits for budgets were discussed and agreed. John
- 9.7. The Warwick: Bowls SA Masters budget for 2014 was tabled and approved. John
- 9.8. It was agreed to enter the World Cup (Indoor) singles taking place at Warilla Bowls & Recreation Club in Australia 6 April – 17 April 2014. The selection would be discussed with the Selectors and to be finalized before the end of November 2013. Allan
- 9.9. A report back from the SASCOC AGM was tabled. John
- 9.10. The Department of Sport is to be contacted with a request to assist us in collecting our outstanding balance of R1.3m on the Lotto grant 32357. Mike
- 9.11. A magnetic strip on our Membership Card is to be discussed with Warwick Wealth Management. The sponsor of the card. John
- 9.12. The “Perfect Delivery Player of the Tournament” process for the open and Senior Inter-Districts was approved. John
- 9.13. The “Perfect Delivery Player Ranking System” was approved for Bowls SA endorsement. Arrangements were agreed and these would be discussed with the Sponsor. John
- 9.14. A report back following the Zone VI Confederation AGM was tabled and discussed. It was confirmed that the two resolutions detailed in the minutes dated the 23 August 2013 under item 5.4.2. submitted by Bowls SA were defeated. Allan

9.14.1. The meeting was informed that the following events and venues were agreed at the AGM.
African States Tournament

- First week of September 2014 – Botswana
- End July/ beginning August 2015 - Zambia

Peter Richards International Pairs

- 14 – 16 November 2014 – Zimbabwe
- T.B.A. 2015 - Kenya

9.14.2. Andrew Jones from Kenya was confirmed as the new President.

9.15. It was agreed that Charles would produce an acceptable definition of “Dual Membership” for discussion and adoption at the next meeting. Charles

9.16. It was agreed that Rob would prepare a resolution which could be considered at the next meeting to rescind the Tournament Rotation Schedule at the AGM. Rob

10 Next Meeting

10.1. There being no further business the meeting was closed.

10.2. The next meeting is to be at Wingate Park on the 31 October and 1st November 2013

Accepted as a true record of proceedings.

CHAIRMAN

DATE