

**MINUTES OF BOWLS SA EXECUTIVE COMMITTEE HELD ON  
14 FEBRUARY 2013 AT ROSEBANK IN JOHANNESBURG**

<b>PRESENT:</b>	Allan Freeman	President (Chairman)
	Kallie Haupt	Vice President
	Rob Forbes	Executive Member
	Fred Kruis	Executive Member
	Isabel Smith	Executive Member
	Andy Strong	Executive Member
	John Ravenscroft	Operations Manager (Secretary)

**APOLOGIES:** None

**WELCOME**

The President extended a warm welcome to all present and expressed his wish for a constructive meeting with decisions being made to be in the interests of bowls. He invited Isabel Smith to address the meeting. Isabel informed the meeting that she together with her family, has decided to return to the United Kingdom. This would take place at the end of April 2013. The Executive all expressed their gratitude to Isabel for her contribution to Bowls SA and wished her and her family every success with their arrangements. It was decided not to replace Isabel on the Executive and allow the vacancy to remain unfilled, in terms of clause 5.4.1 of the constitution.

**1. OBITUARIES**

The meeting paused in silent tribute to the following individuals who have recently passed:  
Bob Shackleton, Elsie McDonald and Allan Roberts.

**2. MINUTES OF MEETING HELD ON 29/30 SEPTEMBER 2012**

2.1. Confirmation

The minutes were confirmed.  
Proposed by Andy.  
Seconded by Fred.

2.2. Matters arising

Kallie requested that item 9.9 be followed up in regard to the Junior Commonwealth Games 2015 John

**3. FINANCE**

3.1. The financial statements as at the 31 January 2013 were tabled.

3.2. It was agreed that the subscriptions allocated and reflected in the financial statements as at 31 March 2012 of R611,116 be transferred to the International fund. Rob

3.3. It was agreed that Rob would, in future, summarize the monthly statements and circulate these to Executive members. Mike would only circulate a full set of accounts to Rob and Allan. Rob

3.4. The amounts reflected in the debtors outstanding for affiliation fees would attract interest from 1st March 2013. Mike shall inform Districts in terms of resolutions passed by Council. Mike

3.5. Rob is to motivate an increase in affiliation fees for 2013/2014 season to R175.00. Districts would be circulated with this motivation in terms of resolution 7.2 of the A.G.M. dated 26-08-2012. Rob

3.6. The financial report as at 31 January 2013 was accepted.

Proposed: Kallie

Seconded: Andy

3.7. The payment schedules for Sept/Oct/Nov/Dec 2012 and Jan 2013 were approved.

Proposed: Rob

Seconded: Allan

3.8. Rob was tasked with investigating the possibility of granting free affiliation fees to members who introduce new bowlers to the sport. This procedure is to be presented at the next meeting. Rob

3.9. Rob expressed his thanks to be passed to Mike for his efforts in maintain the excellent standards regarding the financials.

#### 4. **EXECUTIVE PORTFOLIOS**

##### 4.1 **Technical Officials**

- 4.1.1. It was reported that transformation is the main focus of the Standing Committee for 2013.
- 4.1.2. Allan proposed that Executive members attend the Managers meetings at the Inter-District Championships and express Bowls SA's commitment to apply the laws of the sport of bowls, Crystal Mark second edition. All
- 4.1.3. Fred has been tasked to re-visit the wording used in law 37.1.8 of the Domestic regulations and general conditions of play. Fred

##### 4.2. **Administration**

- 4.2.1. It was agreed that as administration no longer was considered a portfolio no further reports would be tabled at Executive meetings. Administration now reports directly to the President.

##### 4.3. **Coaches**

- 4.3.1. An Academy (Level 3) coaches course was successfully held 13-17 January 2013. Thirteen candidates from nine Districts attended. A full report for transmission to SRSA has been submitted to the office.
- 4.3.2. The Coaches reference book should be available for general distribution from April 2013. The printing and control will be handled by the office.
- 4.3.3. The publication, Introduction to Bowls has been revised and the Afrikaans translation is currently in progress. Kallie
- 4.3.4. Guidelines to assist DSCC'S with the training of Teachers at High and Primary school level in coaching learners has been finalised and is ready for distribution.
- 4.3.5. The following Train-The-Trainer courses are being arranged with the assistance of the SRSA. Kallie
- Coastal Districts – George 31 May – 2 June
  - Northern and Inland Districts – Newcastle – 29-30 June

- 4.3.6. The following data reflects the number of active Coaches at each level in South Africa.

Club Coach ( Level 1 )	504
District Coach ( Level 2 )	113
Academy Coach ( Level 3 )	27
Elite Coach ( Level 4 )	18

- 4.3.7. The following candidates attended Level 1 courses over the period April 2012 – February 2013.

W.P.B.A	12
BGN	5
JBA	12
NIBA	11
Kingfisher	7
BSC	10

##### 4.4. **Promotion and Development**

- 4.4.1. It was reported that the strategy of this Standing Committee has shifted to:
- The promotion of the sport in the age group 25-45.
  - Transformation
- 4.4.2. The Committee would analyse the causes for bowlers giving up the sport and a report will be completed for the Executive. Andy
- 4.4.3. The possibility of advertising our Awareness Day on television would be investigated. Funds would be approved subject to motivation. Andy
- 4.4.4. The business plan for Promotion and Development is to be submitted to the next meeting for consideration. Andy

##### 4.5. **Player Affairs**

- 4.5.1. Allan reported on the recent World Bowls and paid tribute to our team in respect of their performance and behaviour. The Team and Management was complimented and can be considered as worthy Ambassadors of our sport and South Africa. Allan

- 4.5.2. It was reported that new National Squads would be announced during the first week of July 2013. Allan
- 4.5.3. The team to participate in Scotland 26 August – 1 September will be selected from existing squads.
- 4.6. **Academy**
- 4.6.1. The programme for T.I.D. and squad camps is to be amended and submitted for Executive approval. Kallie
- 4.6.2. The emphasis of T.I.D. is to shift to Talent Development (TD). Bowlers will be required to commit to a 18 month programme which will be simplified and be “Player Time” friendly Kallie
- 4.6.3. A draft letter addressed to SASCOC appealing for funds to prepare our team for the Commonwealth Games – 2014 was approved.
- 4.6.4. It was agreed that four candidates would be approved to attend the International Council for Coaching excellence (I.C.C.E.) conference in Durban 13 – 15 September 2013. Kallie
- 4.6.5. It was reported that Bowls SA took a firm stand at the L.T.P.D. inter- action meeting between the National Federations and Provincial Coaches Councils. Bowls informed the meeting that Provincial Councils could not interfere with the rights and responsibilities of Federations to train and develop their respective Coaches.
- 4.6.6. Kallie reported on developments regarding the L.T.C.D. framework being managed by SASCOC. The core elements being:
  - RSA becoming a winning Nation.
  - Technical, Physical and Lifestyle skills.
  - Quality of Coaching to be assessed on scorecards.
  - Licensing and regulation of Coaches.
  - Establishment of SA Sport Coaching Council.
- 4.6.7. A video covering various fundamentals of bowls coaching is currently being prepared to demonstrate the implementation of SASCOC (LTAD) programme. Kallie
- 4.7. **Tournaments**
- 4.7.1. It was agreed that the Under 25 Women’s Inter-District Championship would be played as 21 end games in one section (7 Districts entered)
- 4.7.2. The Under 25 Men’s Inter-District Championship would remain as 15 end games and teams are expected to play three games each day.
- 4.7.3. The conditions of play and the draw would be amended and forwarded to the Tournament Committee. Fred
- 4.7.4. The Under 19 Development Tournament came under discussion and it was agreed that two sections of fourteen teams be approved. The draw would be discussed with the Tournament Committee. Fred
- 4.7.5. The New Specsavers Tournament to be included into the 2014 calendar is to be finalised before the end of April 2013. Fred/Rob
- 4.8. **Greens**
- 4.8.1. It was reported that 65 greens at 33 Clubs were inspected during the process to allocate venues for Bowls SA events during 2013. Rob
- 4.8.2. The publication “Advanced Green-Keeping” is expected to be available from July 2013 Rob
- 4.8.3. A revised Level 1 Green-Keeping publication is currently being completed. Rob
- 4.8.4. It was agreed that inspections of greens for Bowls SA events begin twelve months in advance of these events taking place in order to provide Districts hosting these events with sufficient time to improve the greens at likely venues. Rob
- 4.9. **Disability**
- 4.9.1 A report was tabled and dealt with the following matters:
  - Membership drive
  - Finances
  - Lotto funding
  - I.B.B.A. World Championships
  - Disability National Championships
  - Commonwealth Games - 2014

- 4.9.2. In terms of our agreements copies of the Financials for the following are to be submitted to Bowls SA. Isabel
- Blind Bowlers Association
  - Disabled Bowls
- 4.10. **Database**
- 4.10.1. It was agreed that the archive category of the database be deleted for all items older than twelve months Mike
- 4.10.2. The Promotion and Development Committee is to investigate the causes for bowlers giving up the sport. Andy
- 4.10.3. It was agreed that arrangements are to be made to allow Club Secretaries to remove deaths from their Club Membership details on the database. Mike
- 4.11. **Media and TV**
- 4.11.1. It was agreed that depending on cost, television adverts to promote our Awareness Day are to be investigated. Andy
- 4.12. **Sponsorships**
- 4.12.1. Allan and Andy reported on their meeting with Ian Kilbride of Warwick Wealth Management. Allan/Andy
- 4.12.2. Warwick would investigate further the possibility of converting the membership cards into a loyalty programme with one of the food retailers.
- 5. AGENCIES**
- 5.1. **Department of Sport**
- 5.1.1. The office is currently negotiating the revision of the payment dates of the transformation grant. Mike
- 5.2. **Lotto**
- 5.2.1. The Lotto audit for the projects concluded at the end of 2009 has been concluded. We await the report however we do not expect any problems.
- 5.3. **SASCOC**
- 5.3.1. It was reported to the meeting that a meeting with SASCOC was held to discuss the purpose and role of the Provincial Sports Councils (PSC). Following this meeting, Bowls SA solicited legal opinion in order to seek ways to comply with the requirements of both the PSC and the structure of Bowls SA. This legal opinion was presented to the meeting and discussed. A further meeting with SASCOC is to be arranged. Allan
- 5.4. **Zone VI Confederation**
- 5.4.1. The future of the African States Tournament document was received from the President, Tony Allen. The document was tabled and discussed. It was agreed that Bowls SA would recommend that the event be played every two years in future and alternating with the Peter Richards International Pairs. The Pairs should also be played every two years. This would assist African Countries with their tournament expenses. John
- 6. GENERAL**
- 6.1 The staff salaries for 2013 were reviewed and approved. John
- 6.2. The meeting provided a mandate to renew our short term insurance. Mike
- 6.3. The meeting was informed that legal opinion has been obtained regarding the challenge to clause 11.1.4 of the Constitution received. Following discussion and considering legal opinion it was decided to suspend clause 11.1.4 of the Constitution and also suspend the contents of circular 50/2010. These suspensions are subject to the expected debate at the 2013 Annual General Meeting to rescind clause 11.1.4 of the Constitution. The Executive agreed to prepare a replacement clause which with due notice will be put to Council at the A.G.M. for adoption. John
- 6.4. It was agreed that Edenvale Bowling Club and the Eastern Gauteng Bowls District be John

approached to host the 2013 Peter Richards International Pairs Tournament 14-19 October 2013 on behalf of the Zone VI Confederation.

- 6.5. It was agreed that Wingate Park Bowling Club and the Bowls Gauteng North District be approached to host the Namibian Test series over 1- 3 November 2013
- 6.6. The change to the Southern Free State Bowling Association's flag was approved.
- 6.7. The proposal put forward by Bowls Southern Cape for the approval of "Skorts" being worn by Women Bowlers was agreed.
- 6.8. Kallie informed the meeting that he would be away overseas visiting family 18 June – 16 August 2013

John

**7. NEXT MEETING**

- 7.1 There being no further business the meeting was closed.
- 7.2 The next meeting is to be held in Johannesburg 23 April 2013.  
Accepted as a true record of proceedings.

**CHAIRMAN**

**DATE**

