

**MINUTES OF BOWLS SA EXECUTIVE COMMITTEE HELD ON  
13 FEBRUARY 2014 AT ROSEBANK, JOHANNESBURG**

<b>PRESENT:</b>	Allan Freeman	President (Chairman)
	Kallie Haupt	Vice President
	Rob Forbes	Executive Member
	Fred Kruis	Executive Member
	Charles Levy	Executive Member
	Andy Strong	Executive Member
	John Ravenscroft	Operations Manager (Secretary)

**APOLOGIES:** None

**WELCOME**

The Chairman welcomed members to the meeting and expressed his wish for a constructive meeting with discussion being conducted in the interest of bowls.

**1. OBITUARIES**

The meeting paused in silent tribute for all those members who had recently passed away and in particular to Boet van Heerden a former President of Border Bowls.

**2. MINUTES OF MEETING HELD ON 31 OCTOBER/NOVEMBER 2013**

2.1. Confirmation  
The minutes were confirmed.  
Proposed by Fred  
Seconded by Charles

2.2. Matters arising  
Nil

**3. FINANCE**

3.1. The financials and report as at 31 January 2014 were adopted. The report is retained on file.  
Proposed: Andy  
Seconded: Fred

3.2. It was confirmed that the annual audit of the accounts has been arranged for the week of 7 April 2014.

3.3. It was further confirmed that Rob would arrange to meet with Mike Cann and finalize the accounts for the year-end 31 March 2014. Rob

3.4. The cost to up-date the office computer server of R33000.00 was approved. The expense would be debited to the Government grant under equipment expenditure. John

3.5. The Payment schedules for October/November/December 2013 and January 2014 were approved.

Proposed: Rob  
Seconded: Andy

3.6. The ageing analysis of receivables was discussed and it was agreed that the following matters would be handled through Executive Members.

- Border – Allan
- N.I.B.A. – Charles
- SpecSavers - Rob

#### **4. EXECUTIVE PORTFOLIO'S**

##### **4.1. Technical Officials**

4.1.1. The letter from Kingfisher District requesting permission to introduce a penalty system of red and yellow cards was discussed. It was decided to respond and inform the District that Bowls SA would not like to see a system of this nature being employed to discipline transgressors. Should players ignore a warning which has been issued through the skip the player should again be warned and the law being contravened be stated. Should the player again repeat the same offence the matter is to be reported to the Controlling Body who shall convene a disciplinary hearing to deal with the matter.

John

4.1.2. A detailed report was tabled by Fred and is retained on file. The matters discussed, in summary were as follows:

- a) Training courses over the period September – December 2013 qualified 94 candidates.
- b) Technical training of previously disadvantaged individuals (PDI'S) has been arranged and further discussions are schedule.
- c) Training material is to be reviewed.
- d) A level 3 course is to be conducted in Cape Town. The dates still to be confirmed.
- e) The National Standing Committee assisted the North West Bowls District to complete technical training.

##### **4.2. Disability**

4.2.1. Fred tabled a detailed report which is retained on file. The matters discussed, in summary as follows:

- a) The financial accounts for Disabled Bowls and NABB were submitted and are retained on file.
- b) Disability Bowls SA attended the Disability Expo recently held in Johannesburg and jointly manned a stall to promote bowls.
- c) The NABB is to host a Novice event in Durban during May.
- d) NABB has received funds from Lotto to develop a schools programme.
- e) A Disability squad practice to select the players for the Commonwealth Games was conducted during January 2014.

4.2.2. The International Bowls for the Disabled (IBD)  
The next World Championships are confirmed for New Zealand in February 2015.

4.2.3. The International Blind Bowls Association (I.B.B.A.)  
The next World Championships are confirmed for South Africa in 2017.

##### **4.3. Greens**

4.3.1. A revised greens assessment programme is now available and it will be distributed to Districts shortly.

Rob

4.3.2. It was reported that a level 1 course was presented in Western Province and in Eastern Province recently.

##### **4.4. Promotion and Development**

4.4.1. Bowls SA has appointed a Marketing company to assist us in promoting our sport.

4.4.2. The company, Exposure Unlimited, was invited to the meeting to present their plan. The plan is to be prioritised by the Development Committee.

4.4.3. The immediate focus would be on developing a University interest in the sport.

4.4.4. The annual awareness day is to be converted and marketed as a family day at Club level. The dates for this initiative is to be flexible in each District to suit local needs.

4.4.5. Bowls SA has entered the realm of Facebook/Twitter and a circular is to be dispatched to introduce this development.

John

#### **4.5. Player Affairs and Selection**

4.5.1. The letter addressed to the Executive by Allan Gordon promoting a ranking system and recommending certain considerations was discussed in detail.

4.5.2. Following the above discussion it was decided to adopt one National ranking system. A computerised ranking system developed by Perfect Delivery is to be adapted and the following people under the Chairmanship of Allan Freeman are to meet to finalize the concept.

Allan

- Gerry Baker
- Bobby Donnelly
- Theuns Fraser
- Allan Gordon
- GC Swanepoel

4.5.3. The current selection policy and structure is to be reviewed after the Commonwealth Games.

Allan

4.5.4. A circular is to be despatched to Districts requesting that they each appoint a captain to represent their District at a players affairs meeting during the Open Inter District. Each District should appoint one captain to represent both their Men and Women's teams. The captain should be a player and not the manager. The meeting is to take place on the Wednesday evening at the Open Inter District at a venue to be announced. The meeting will be chaired by the National Player Affairs representative, namely Gerry Baker.

John

#### **4.6. Tournaments**

4.6.1. It was agreed to distribute a questionnaire to Districts about the Under 19/ Under 25 events after this year's Tournaments have been completed.

John

4.6.2. It was agreed that a penalty of red and yellow cards being issued for smoking on the green at Bowls SA events is to be removed from the conditions of play. A warning system and referral to the Controlling Body is to be introduced and adopted.

#### **4.7. Coaches**

4.7.1. Kallie tabled his report for adoption and in summary the following matters were discussed.

- a) The outstanding matter of qualifying 13 candidates in the Northern Free State District is to be finalized shortly.
- b) Two members of the National Standing Committee travelled to Namibia to present a "Train the Trainer" course to 9 candidates. The course was adjusted to also qualify the candidates as coaches. The costs of this venture have been carried by the Namibian Bowls Association.
- c) The Coaches purpose statement was adopted and it will be placed on the web site.
- d) Roy Haupt has produced guidelines for directors of visually impaired players. This document is to be placed on the website.
- e) The development of local Coaches is to be addressed and a system prepared to assist the National head coach at training camps with assessments.
- f) A survey indicated that 31 Level 1 coaches are seeking to be upgraded. No funds are currently available to conduct level 2 Coaching courses in the North/South regions.

John

#### **4.8. National Academy**

4.8.1. Kallie tabled a document detailing the purpose and functions of the National Academy. This document is retained on file.

4.8.2. It was agreed to maintain the current status quo and keep the Coaches and Academy Standing Committees separate.

4.8.3. The following camps are to be arranged and take place as follows;

Kallie

- Zone Camps 27-28 June 2014.
- National Camp 11-12 July 2014.
- Transformation Camp to be advised.

## **5. Agencies**

- 5.1. It was reported that Mike Cann is to apply for an extension to the Government Grant beyond March 2014. Mike
- 5.2. The outstanding matters involving Lotto remain unresolved and a meeting is to be arranged. Mike
- 5.3. It was reported that we have still not received minutes from Zone VI AGM. Dates for the 2014 African States have not been circulated
- 5.4. After lengthy discussion it was decided to inform World Bowls that we are not applying to host the Atlantic Championships in 2015 John

## **6. General**

- 6.1. It was agreed that Allan and Rob would arrange to inspect the greens in Kimberley during the Open Inter Districts. The venues for 2015 Tournaments are to be finalised after this inspection. Rob
- 6.2. Bowls SA's Domestic regulations and by-laws are to be reviewed and presented to the Executive at the next meeting. Fred
- 6.3. The Conditions of Play for the International Quadrangular at the end of 2014 were considered and approved. Charles
- 6.4. The office staff salaries were reviewed and approved for 2014 John
- 6.5. The transport costs of the Development trailer was approved at R4.00 per kilometre.
- 6.6. The Committee approved the premium for the insurance policy for 2014 John
- 6.7. The Executive Members agreed to provide their portfolio reports for the annual report on or before 15 April 2014. John
- 6.8. The name changes for Ekurhuleni Bowls and Eden Bowls were approved.
- 6.9. The request to host Internationals against Malaysia was considered. It was decided that we should decline this request and stick to our commitments to Port Natal and SASCOG in terms of our Commonwealth Games preparations.
- 6.10. It was agreed to increase the allowance paid for private mileage to R1.90 per Km from 1 March 2014.

## **7. Next Meeting**

- 7.1. There being no further business the meeting was closed.
- 7.2. The next meeting is to be at the office on 24 April 2014.

---

**CHAIRMAN**

**DATE**

